



Kailua View Estates

MEETING MINUTES
OF THE BOARD OF DIRECTORS
KAILUA VIEW ESTATES
November 13, 2018

PLACE

Hawaiiana Management Company, Ltd., conference room at 74-5620 Palani Road, Kailua-Kona, HI 96740.

OWNER'S FORUM

None.

CALL TO ORDER

There being a quorum, President Erik Frostad called the meeting to order at 3:07 p.m. HST.

PRESENT

President Erik Frostad, Vice President Peggy Stelmachowicz, Secretary/ Treasurer Robert Oswald, and Director Lee Johnson were present in person.

The Board has not appointed any person to fill the vacancies.

EXCUSED

Director Kalei Farley

BY INVITATION

Senior Management Executive [SME], Nan Cain from Hawaiiana Management Co. Ltd. SME Cain acted as Recording Secretary by **general consent**.

PREVIOUS MEETING MINUTES

Secretary/ Treasurer Robert Oswald **made a motion to approve** the Regular Board Meeting minutes of October 9, 2018 as written. The motion was seconded and **approved unanimously**.

PRESIDENT'S REPORT

President Frostad gave a verbal report.

FINANCIALS

The September 2018 financial statements were accepted, subject to audit, by **general consent**.

MANAGERS REPORT

SME Cain reviewed the 'Action List' list and presented it to the Board.

COMMITTEE REPORTS

Design Review Committee (DRC) – The following proposed alterations were approved:

1. 32072 Fence submittal
2. 32079 New Construction of Home
3. 32082 Roof extension

Compliance Inspection Committee (CIC) – The Inspection will be rescheduled.

Coqui Frog Committee (CFC) – Committee Chair person Robert Oswald made a suggestion that a Coqui letter drafted by Robert and Ellen Penrose and approved by the Board be delivered to the owners and sent via email. SME Cain was directed to draft a new "House Rule" regarding Coqui Frogs fining policy. Once it is approved the Board will have to mail out the policy to the owners who must comply with the rule.

Street Parking Committee (SPC) – No report was given.

Social Committee (SC) – No report was given.

Safety Committee (SFTY) – No report was given.

UNFINISHED BUSINESS

Parking Lot Resealing & Tennis Court – Postponed until after the new septic system is installed.

Rec Center Doors to the Restrooms – Postponed until after the new septic system is installed

Assessment Payment Resolution – The \$700.00 threshold for sending a delinquent owner to the Attorney for collection has been deferred.

Cesspool at the Rec Center – SME Cain provided two bids for the Architect for the new Septic system installation. President Frostad will contact other contractors he has worked with in the past.

NEW BUSINESS

Owners, Tenants, and Agents Contact info – The Board discussed the need for updating owners, tenants and Agents contact information including email addresses. SME Cain was directed to draft a new policy requiring the owner provide this information or the owner may be subject receiving a fine.

ADJOURNMENT

There being no further business to be brought before the Board, the meeting was adjourned at 4:26 p.m. HST by general consent.

NEXT MEETING

2019 Board Meetings Schedule

Monday, January 14, 2019

Saturday, February 2, 2019 Organizational Board Meeting – KVE Rec Center after the Annual Meeting

The next 2019 Annual Meeting to be held at the Kailua View Estates Rec Center is scheduled for:

Saturday, February 2, 2019. Check in is at 9:00 a.m. HST. The meeting is to be held at the Kailua View Estates Rec Center.



Secretary/Treasurer Robert Oswald

Submitted by:

Nan N. Cain, CMCA®, AMS®,

Management Executive

Hawaiiana Management Co. Ltd.

Managing Agent for Kailua View Estates Association

