



Kailua View Estates

MEETING MINUTES
OF THE BOARD OF DIRECTORS
KAILUA VIEW ESTATES
September 10, 2018

PLACE

Hawaiiana Management Company, Ltd., conference room at 74-5620 Palani Road, Kailua-Kona, HI 96740.

OWNER'S FORUM

None.

CALL TO ORDER

There being a quorum, President Erik Frostad called the meeting to order at 3:06 p.m. HST.

PRESENT

President Erik Frostad, Vice President Peggy Stelmachowicz and were present in person; and Director Kalei Farley participated via teleconference.

The Board has not appointed a person to fill the vacancy.

EXCUSED

Secretary/Treasurer Robert Oswald and Director Lee Johnson was excused.

BY INVITATION

Senior Management Executive [SME], Nan Cain from Hawaiiana Management Co. Ltd. SME Cain acted as Recording Secretary by **general consent**.

PREVIOUS MEETING MINUTES

Vice President Stelmachowicz **made a motion to approve** the Regular Board Meeting minutes of July 9, 2018 as written. President Frostad seconded and **the motion was approved unanimously**.

PRESIDENT'S REPORT

President Frostad gave a verbal report.

FINANCIALS:

The Board deferred the acceptance of the July financial statement until they can be review by Secretary/Treasurer Oswald.

MANAGERS REPORT

SME Cain reviewed the 'Action List' list and presented it to the Board.

COMMITTEE REPORTS

Design Review Committee (DRC) – 33035 Pergola was approved, 32003 rear fencing was approved, 32019 3 ft. fence and covered walkway was approved.

Compliance Inspection Committee (CIC) – Vice President Stelmachowicz and Director Farley conducted the site inspections. Director Farley will send SME Cain the pictures.

Coqui Frog Committee (CFC) – No report was given.

Street Parking Committee (SPC) – No report was given.

Social Committee (SC) – No report was given.

Safety Committee (SFTY) – No report was given.

UNFINISHED BUSINESS

Parking Lot Resealing & Tennis Court – President Frostad has stored the sealer at the rec center.

Rec Center Lights – An owner reported that there are several lights that are no longer working in the roof of the Rec Center. President Frostad volunteered to install new lights.

Keys for the Rec Center – SME Cain volunteered to request a bid for a card key and a key reader to be installed at the gates of the Rec Center, there was not an update given.

New Attorney – All legal accounts were turned over to the New Attorney Porter De Vries and Associates.

Assessment Payment Resolution – The \$700.00 threshold for sending a delinquent owner to the Attorney for collection has been deferred.

NEW BUSINESS

2019 Budget Review – SME Cain presented the proposed draft of the 2019 budget for the Boards review and recommended some changes. SME Cain will make the changes and have the new draft budget available for the next Board meeting and approve of the budget.

ADJOURNMENT

There being no further business to be brought before the Board, the meeting was adjourned at 4:14 p.m. HST by general consent.

NEXT MEETING

2018 Board Meeting Schedule

Tuesday, October 9, 2018 (Monday is a Holiday)
Tuesday, November 13, 2018 (Monday is a Holiday)
Monday, December 10, 2018

2019 Board Meetings Schedule

Monday, January 14, 2019
Saturday, February 2, 2019 Organizational Board Meeting – KVE Rec Center after the Annual Meeting

The next 2019 Annual Meeting to be held at the Kailua View Estates Rec Center is scheduled for:

Saturday, February 2, 2019. Check in is at 9:00 a.m. HST. The meeting is to be held at the Kailua View Estates Rec Center.



Secretary/Treasurer Robert Oswald

Submitted by:
Nan N. Cain, CMCA®, AMS®,
Management Executive
Hawaiiana Management Co. Ltd.
Managing Agent for Kailua View Estates Association