

MEETING MINUTES  
OF THE BOARD OF DIRECTORS  
KAILUA VIEW ESTATES  
September 12, 2012

**CALL TO ORDER:**

There being a quorum present, President Joe Reynolds called the meeting to order at 3:08 p.m.

**BY INVITATION:**

Attending by invitation was Nan N. Cain, Management Executive of Hawaiiana Management Company, Ltd. Nan N. Cain acted as Recording Secretary.

**PRESENT:**

President Joe Reynolds, Directors Roland Fornataro, Ted Leaf, Christina Gross, and Steve Butterfield were all present in person.

**EXCUSED:** Vice-President Darlene Hill, Secretary/Treasurer Robert Oswald, and Director Lee Johnson.

**PREVIOUS MEETING MINUTES:**

Meeting Minutes dated July 12, 2012 were approved by unanimous consent as presented.

**TREASURER'S REPORT**

The April, May, June and July 2012 financials were accepted by unanimous consent, subject to audit.

**UNFINISHED BUSINESS**

- 1) Scope of Work and Inspection check list for hiring an Inspector for the property was deferred until next meeting for discussion. Nan Cain ME is to send a list of Design Review Committees duties to the Board.
- 2) Nan Cain is to gather more bids for repainting the Subdivision Signs, using latex versus oil in pricing prior to next meeting.
- 3) The bid for the planting of the Bougainvillea and laying down mulch was deferred until the Annual Meeting to let the majority of home owners decide what they want to do regarding the hillside. Kona Hillscapes will trim the Naupaka Hillside and cut weeds down in the field as the Board on and as needed basis.
- 4) Steve Butterfield is going to rewrite a proposal to amend the fining procedure for vehicles to submit the Board for review and approval.

**NEW BUSINESS:**

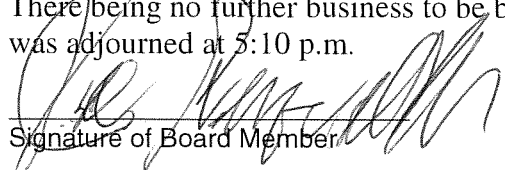
- 1) The proposed Assessment Payment Resolution Dated September 12, 2012 was approved by unanimous consent as presented. Nan Cain (ME) is to send a copy to all owners via email and postage mail.
- 2) President Joe Reynolds proposed amend the Kailua View Estate Rules to require owners to provide names and contact numbers of their tenants to the Board. Nan Cain (ME) will provide the Board with the requirements to revise the "KVE Rules".
- 3) Director Steve Butterfield made a motion to discontinue the use of Kona Metro for security at the Rec. Center, Director Ted Leaf seconded the motion and it was approved by unanimous consent.
- 4) Director Christina Gross volunteered to find out what it would cost to have the Historical HOA documents scanned and placed on CD. President Joe Reynolds will contact Kona Town Storage to see what kind of deal he can work to have them store the Historical HOA documents boxes that are currently being kept a Joe Reynolds, Robert Oswald and Darlene Hill's homes.
- 5) The Board voted to write off inactive owners of Lot # 32091 and Lot # 33095, it was approved by unanimous consent.

**NEXT MEETING:**

Wednesday November 14, 2012 at 3:00 p.m., at the Hawaiiana Management Office in Kailua Kona

**ADJOURNMENT:**

There being no further business to be brought before the Board of Directors, the meeting was adjourned at 5:10 p.m.



Signature of Board Member

Nan N. Cain, Recording Secretary  
Hawaiiana Management Co. Ltd.  
Managing Agent for Kailua View  
Estates Association