

MEETING MINUTES
OF THE BOARD OF DIRECTORS
KAILUA VIEW ESTATES
July 12, 2012
HAWAIIANA MANAGEMENT OFFICE – 3:00 p.m.

CALL TO ORDER:

There being a quorum present, President Joe Reynolds called the meeting to order at 3:05 p.m.

BY INVITATION:

Attending by invitation was Nan N. Cain, Management Executive (ME) and Linda Morabito of Hawaiiana Management Company, Ltd. Nan N. Cain acted as Recording Secretary.

PRESENT:

President Joe Reynolds, Vice-President Darlene Hill, Directors Ted Leaf, Christina Gross, and Steve Butterfield were all present in person.

EXCUSED: Secretary/Treasurer Robert Oswald, Directors Lee Johnson and Roland Fornataro. Director Eva Davis has retired as a member of the Board.

PREVIOUS MEETING MINUTES:

Meeting Minutes dated May 9, 2012 were approved by unanimous consent as distributed.

TREASURER'S REPORT

1. Due to the absence of Secretary/Treasurer Robert Oswald, the April and May financials were deferred for review until the next Board Meeting.
2. Nan Cain informed the members in attendance that the requested transfer of the Bank of Hawaii reserve account to Territorial Savings was complete.

STATEMENTS FROM NON-BOARD MEMBERS: Jordan Hill from Hillscapes Landscaping made a presentation on maintaining the field and maintaining the Naupaka Hillside along Nani Kailua. Jordan will provide to the Board an estimate on planting Bougainvillea from the gate at the parking lot of the recreation center down along the top of the slope to the corner and mulch the bottom of the slope. The Board will review both the maintenance bid and the new estimate at the next board meeting or sooner.

NEW BUSINESS:

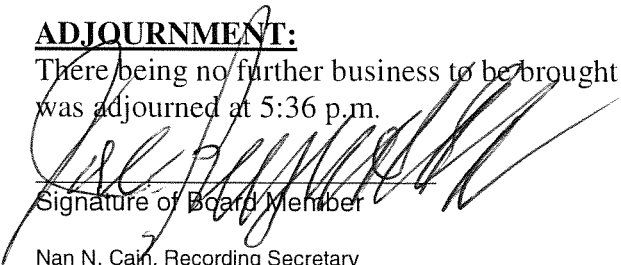
1. A motion was made by Director Steve Butterfield to obtain bids on refinishing the Monument sign; Director Christina Gross seconded the motion and it carried unanimously.
2. President Joe Reynolds and Vice-President Darlene Hill volunteered to draft a Scope of Work and set check list of Violations to be issued for the job of CC&R enforcement.
3. A motion was made by Vice-President Darlene Hill that Director Christina Gross would speak to her husband, a professional architect; about what he would interpret the definition of pavers. Director Steve Butterfield seconded the motion and it carried unanimously.
4. President Joe Reynolds would like to have the owners who have tenants, to report the occupants name and contact information to the Managing Agent. Nan N. Cain will provide to the Board a list of home owners to include lot number, house address, mailing address phone number and email address.
5. Vickie Kalman informed the Board her office would be closing and that she will no longer take on new clients. Vickie recommended ADAC, a collection agency out of Michigan to assist the Association in collecting the delinquencies. President Joe Reynolds volunteered to call John M. Rickel, Chief Executive Officer to speak with him about what their company offers and request a meeting.
6. Vice-President Darlene Hill made a motion that the Board accept the \$500.00 check received from Lot #32039 and waive the late fees of \$493.48. Director Steve Butterfield seconded the motion and it carried unanimously.
7. A discussion on hiring a collection agency was tabled until we hear from ADAC's John Rickel or his representative.

NEXT MEETING:

Wednesday September 12, 2012 at 3:00 p.m., at the Hawaiiana Management Office in Kailua Kona

ADJOURNMENT:

There being no further business to be brought before the Board of Directors, the meeting was adjourned at 5:36 p.m.


Signature of Board Member

Nan N. Cain, Recording Secretary
Hawaiiana Management Co. Ltd.
Managing Agent for Kailua View
Estates Association