

MEETING MINUTES  
OF THE BOARD OF DIRECTORS  
KAILUA VIEW ESTATES  
July 10, 2013

**CALL TO ORDER:**

There being a quorum present, President Joe Reynolds called the meeting to order at 3:02 p.m. HST.

**BY INVITATION:**

Senior Management Executive, Patrick du Monceaux and Management Executive [ME], Nan Cain from Hawaiiana Management Co. Ltd attended the meeting in person. ME Cain acted as Recording Secretary.

**PRESENT:**

President Joe Reynolds, Secretary/Treasurer Robert Oswald, Directors Steve Butterfield, Christina Gross and Ted Leaf were all present in person. Director Lee Johnson attended the meeting via conference call.

**EXCUSED:**

Vice-President Darlene Dabbling and Director Roland Fornataro

**GUESTS:**

Owners Dan Sackl (Lot 33057), Tom Mistr (Lot 33058), and Tuula Suffin (Lot 33024) were present.

**PREVIOUS MEETING MINUTES:**

The Regular Board of Directors meeting minutes of April 10, 2013 were accepted as presented.

**TREASURER'S REPORT:**

The March 2013, April 2013 and May 2013 financials were approved by general consent, subject to audit.

**MANAGERS REPORT:**

**Archiving Historical Documents:** President Reynolds scheduled with Secretary/Treasurer Oswald to meet at the Rec Center on Thursday, July 18<sup>th</sup> at 3:00 p.m. to finalize what items are should by the Association. ME Cain will contact Vice-President Dabbling to request that the boxes she has be made available for pick up.

**Paving Rules:** The House Rules need to be up dated also. ME Cain is to provide examples of other properties House Rules to the Board.

**DRC Committee:** Director Butterfield made a motion to eliminate the fourth alternate position on the committee. Director Leaf seconded and the motion was approved unanimously. ME Cain will notify Director Fornataro . The Design Review Committee (DRC) volunteers are Vice-President Dabbling, Directors Johnson, and Gross. Director Gross is acting Chairperson for the DRC. President Reynolds reminded the DRC that each member should be checking their email at least once a day.

**Action Items Unfinished:**

Speed Bumps for traffic control. ME Cain will contact the County to obtain a list of procedures and requirements in order to request (a) speed bump (s).

**UNFINISHED BUSINESS:**

**Painting letter on community signs darker:** Director Leaf made a motion to hire Kealakehe High School student Nikki Cain and a friend to repaint the signs lettering a dark blue, for the price of \$10.00 each per hour not to exceed \$100.00 total, plus material. Secretary/Treasurer Robert Oswald seconded and the motion was approved unanimously.

**Vacant Land:** Board will review all proposals for improvements to the vacant land. ME Cain will compose a Newsletter to be mailed to all owners requesting ideas for the vacant land improvement project.

**NEW BUSINESS**

**Owner of Lot 33024 request:** Tuula Suffin requested an extension until November 31, 2013 for the completion of her proposed garage. The Board approved the extension and will allow the temporary carpports to remain, minus the canoes until then.

**Budget Committee:** President Joe Reynolds, Secretary/Treasurer Oswald and Director Butterfield have volunteered to serve on the Budget Committee.

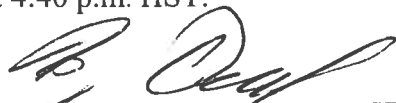
**ADAC update:** ME Cain provided the Board with a Case Audit Report.

**NEXT MEETING:**

Wednesday October 16, 2013, 3:00 p.m. HST, at the Hawaiiana Management Office in Kailua Kona

**ADJOURNMENT:**

There being no further business to be brought before the Board of Directors, the meeting was adjourned at 4:40 p.m. HST.



Secretary/Treasurer Robert Oswald

Nan N. Cain, Recording Secretary  
Hawaiiana Management Co. Ltd.  
Managing Agent for Kailua View  
Estates Association