



Kailua View Estates

MEETING MINUTES
OF THE BOARD OF DIRECTORS
KAILUA VIEW ESTATES
June 12, 2018

PLACE

Hawaiiana Management Company, Ltd., conference room at 74-5620 Palani Road, Kailua-Kona, HI 96740.

OWNER'S FORUM

None.

CALL TO ORDER

There being a quorum, President Erik Frostad called the meeting to order at 3:16 p.m. HST and went directly into Executive Session in order to interview J. Porter Devries, Esq as possible legal counsel for the Association until 3:35 p.m. HST.

PRESENT

President Erik Frostad, Vice President Peggy Stelmachowicz, Secretary/Treasurer Robert Oswald were present in person.

The Board has not appointed a person to fill the vacancy.

EXCUSED

Directors Kalei Farley and Lee Johnson.

BY INVITATION:

Senior Management Executive [SME], Michael Kennedy from Hawaiiana Management Co. Ltd. SME Kennedy acted as Recording Secretary by **general consent**.

PREVIOUS MEETING MINUTES

Secretary/Treasurer Oswald **made a motion to approve** the Regular Board Meeting minutes of May 14, 2018 as written. Vice President Stelmachowicz seconded and **the motion was approved unanimously**.

PRESIDENT'S REPORT

President Frostad gave a verbal report.

FINANCIALS:

Secretary/Treasurer Oswald **made a motion to accept** the financial statements provided by Hawaiiana for the month of April 2018, subject to audit. Vice President Stelmachowicz seconded and **the motion was approved unanimously.**

MANAGERS REPORT

SME Kennedy reviewed the 'Action List' list and presented it to the Board.

COMMITTEE REPORTS

Design Review Committee (DRC) – SME Cain provided a list of submittals that have been approved.

Compliance Inspection Committee (CIC) – No Report was given.

Coqui Frog Committee (CFC) – No report was given.

Street Parking Committee (SPC) – No report was given.

Social Committee (SC) – No report was given.

Safety Committee (SFTY) – No report was given.

UNFINISHED BUSINESS

Parking Lot Resealing – Update deferred until the next meeting.

Door to Restrooms – Update deferred until the next meeting.

Tennis Court – Update deferred until the next meeting.

NEW BUSINESS

Insurance Renewal – Vice President Stelmachowicz **made a motion to ratify the approval of a new insurance agent** Sue Savio of Insurance Associates, saving the Association \$4,000.00 over the next year. Secretary/Treasurer Oswald seconded and **the motion was approved unanimously.**

Assessment Payment Resolution – this was tabled until the next Board meeting.

ADJOURNMENT

There being no further business to be brought before the Board, Secretary/Treasurer Oswald **made a motion to adjourn the meeting** at 3:55 p.m. HST. Vice President Stelmachowicz seconded and **the motion was approved unanimously.**

NEXT MEETING

2018 Board Meeting Schedule

Monday, July 9, 2018

Monday, August 13, 2018 (Preliminary Budget Meeting)

Monday, September 10, 2018 (Budget Approval)

Tuesday, October 9, 2018 (Monday is a Holiday)

Tuesday, November 13, 2018 (Monday is a Holiday)

Monday, December 10, 2018

2019 Board Meetings Schedule

Monday, January 14, 2019

Saturday, February 2, 2019 Organizational Board Meeting – KVE Rec Center after the Annual Meeting

The next 2019 Annual Meeting to be held at the Kailua View Estates Rec Center is scheduled for:

Saturday, February 2, 2019. Check in is at 9:00 a.m. HST. The meeting is to be held at the Kailua View Estates Rec Center.



Secretary/Treasurer Robert Oswald

Submitted by:

Nan N. Cain, CMCA®, AMS®,

Management Executive

Hawaiiana Management Co. Ltd.

Managing Agent for Kailua View Estates Association